# Project Title

Full Name

# Date (mm/dd/yyyy):

# Recipient Organization:

Course Title:

# Interim Progress report

## Project overview

A very brief outline of the project concept. Project name. Student name, etc.

## Project expected deliverables

Outline a listed format of documentation and reference attached code required for the project completion

## Project actual targets met

Outline the targets that you have met to date

## Deliverables yet to be achieved

Outline the deliverables you are yet to accomplish and explain why you have not yet achieved these. Determine for each outstanding deliverable if you envisage reaching this goal.

## Main problems encountered

Outline main difficulties so far

## Expected Stumbling Blocks

Express any concerns you see as hindering progression and explain any contingency plans you intend to implement to cope with such stumbling blocks.

## Focus on rubric

Outline how you feel your project is measuring up against the grading rubric

# Summary of project progression

Signature of author: